



Attn: Exhibitor Services  
 700 Monroe Street  
 Huntsville, AL 35801  
 Phone: 256-551-2358  
[exhibitorservices@vonbrauncenter.com](mailto:exhibitorservices@vonbrauncenter.com)

Show Name:  
**Alabama Bridal & Wedding Expo**

Booth Name:

Booth Number:

**ELECTRICAL SERVICE ORDER FORM**

**ELECTRICAL** The rates listed below are for one (1) quadbox only.

The charge for service includes electrical current, installation in the most convenient location unless designated on page 4 and removal at the close of the show.

**Special service or wiring of or into equipment will be charged at prevailing rates for labor and materials.** VBC will not be responsible for power failures or voltage fluctuations.  
**WE CANNOT GUARANTEE SERVICE PRIOR TO SHOW OPENING ON LATE REQUESTS.**

**Booths sharing power is not allowed. Power must be purchased through service desk to utilize.**

Description	Advance Order (Discount Price)	Floor Order	Quantity Ordered	Amount
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**110 Voltage**

20 amp or 0-2400 watts	\$150.00	\$175.00	X	
30 amp or up to 3600 watts	\$175.00	\$205.00	X	

**208 Voltage**

0 - 30 amps	\$180.00	\$210.00	X	
31 - 60 amps	\$215.00	\$240.00	X	
61 - 100 amps	\$260.00	\$310.00	X	
100 - 200 amps	\$310.00	\$340.00	X	
Over 200 amps	N/A	N/A	X	
Extention Cords	\$40.00	\$50.00	X	
Power Strips	\$40.00	\$50.00	X	

*If cords are cut or damaged during move-in, show, or move-out, there is \$150.00 fee per cord.*

**Are any of these electrical connctetions for your rigging? If yes, how many? \_\_\_\_\_**

**\*\*Power & internet drops come from the ceiling.\*\***

**The VBC does not stock special wires or connections, please be sure to contact Exhibitor Services at least 14 days prior to move-in to order special wires or connections.**

**PAYMENT POLICY**

To receive discount prices, orders must be accompanied by credit card authorization form or check made payable to the Von Braun Center and received no less than **7 days prior** to the event move-in day. When requirements are not received at least 7 days in advance with payment, charges are due at floor order prices. Payment for all services and materials is due before services will be performed or materials supplies. Visa/Mastercard/Discover & American Express services are available for exhibitor convenience.



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**Credit Card Authorization Form**  
 (Required for all services including drayage)

Dear Exhibitor:

If you wish to charge the amount of your advance order to your credit card account, please complete the information requested below and return this form with your order.

- AMERICAN EXPRESS
- VISA
- MASTER CARD
- DISCOVER

<b>Account Number:</b>			
<b>Expiration Date:</b>		<b>CID #</b>	
<b>Card Holder Name:</b>			
<b>Billing Address</b>			
<b>Exhibitor</b>		<b>Booth #</b>	
<b>Telephone</b>			
<b>Email</b>			
<b>Signature</b>			

***The receipt will be sent to the email address provided.***

***A signature is required for your order to be accepted.***

**\*\*VBC has a NO Outside Food or Drink Policy.**

*If you would like food or beverage at your booth, please contact Lauryn Johnson for a Booth Catering Guide.*

[LJohnson@vonbrauncenter.com](mailto:LJohnson@vonbrauncenter.com)

*\*Checks should be made to "Von Braun Center" & must be received by the venue no later than 14 days prior to move-in.*